

**Familiarisation Programme for Independent Directors
(February 11, 2016)**

Familiarisation Programme for Independent Directors (Pursuant to Schedule IV of the Companies Act, 2013 and Regulation 25 of the SEBI (Listing Obligations and Disclosure Requirement) Regulations, 2015)

Preamble

In terms of Regulation 25(7) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company shall familiarize the independent directors with the company, their roles, rights, responsibilities in the company, nature of the industry in which the company operates, business model of the company, etc., through various programmes.

Purpose & Objective

The Program aims to provide insights into the Company to enable the Independent Directors to understand their roles, rights, responsibilities in the Company and get updated on the Business & Operations of the Company and contribute significantly to the Company.

Details of Familiarization Programme

The Company had arranged a technical session on February 11, 2016 to familiarize the Independent Directors about their roles, responsibilities and duties and to also familiarize them about the Board effectiveness & related processes for Board Evaluation. This programme was conducted to provide an opportunity to the Independent Directors to interact with the Management of the Company and help them to understand the Company's strategy, operations, product offerings, markets, organization structure, finance, quality, facilities and risk management and such other areas as may arise from time to time.

The details of the no. of programmes, no. of hours spent by the independent directors and other relevant details are as follows:-

S.No.	Name of Independent Director	No. of the Sessions attended		No. of hours spent in the Sessions attended	
		FY 2015-16	Cumulative till date	FY 2015-16	Cumulative till date
1	Mr Raj Kumar Agarwal	1	2	2	4
2	Mr Amit Kumar Mishra	1	2	2	4
3	Ms Anshu Diwan	1	1	2	2

Programme and disclosure

- i. Familiarization programme will be conducted on need basis during the Year.
- ii. As and when familiarization programme is conducted, the same will be disclosed on the website of the Company and a web link thereto shall also be given in the Annual Reports of the Company.